

**24 May 2004**

**Work Programme**

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**Report of Head of Overview and Scrutiny**

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**Purpose of the Report**

- 1 To up-date Members of the Sub-Committee about the work programme for the Sub-Committee.

**Background**

- 2 The work programme provides the opportunity to plan the work of the Sub-Committee. Under the Council's Constitution, the Sub-Committee, following consultation with the Chairman and Vice Chairman of the Main Committee, sets its work programme.
- 3 The Budget Working Group has, at a very early stage, started to consider Budget issues for this financial year. A discussion has taken place with Stuart Crowe, County Treasurer. In terms of the outcome of last year's Budget, the indications are that there will be no major new developments which should mean that the Budget will have been delivered broadly to the estimates.
4. The Budget Working Group has begun to consider the financial climate for the authority going forward. The Chief Executive has been invited to attend the next meeting of the Working Group on the 17 June. The aim of that meeting is to share the vision of Members and the Chief Executive about the broad picture for the Council's finances in the near future.
5. The Scrutiny Training Assessment Group will be meeting on the 9<sup>th</sup> June to review progress in relation to the recommendations made to improve training and development for elected Members.
6. The Sub-Committee might like to consider whether, in addition to the Budget, a further area should be investigated.

**Recommendations**

- 8 You are recommended to consider the Work Programme for the Sub-Committee.

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**Contact: Ian Mackenzie Tel: 0191 383 3506**

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**SCRUTINY SUB-COMMITTEE FOR CORPORATE MANAGEMENT ISSUES**

**WORK PROGRAMME**

**OCTOBER 2002 – MAY 2004**

CALENDAR	PROJECT	REVIEW
<b>2002</b>		
October	Service Direct Performance Management	
November	Community Strategy - Consultation	Community Buildings ✓
December		
<b>2003</b>		
January		
February	Auditor's Management letter	Corporate Complaints
March		
April		
May		
June	Budget – Social Services	
July		
August		
September		
October	Overall budget review	
November	Internal Audit Report Corporate Priorities Review.	
December		
<b>2004</b>		
January		
February		
March		
April		
May		
June		Member Training and Development
July		



**POSSIBLE MENU OF TOPICS (to be reviewed in the light of any change in priorities)**

- Support for Voluntary Sector in Achieving the Council's Aims.
- Arrangements to maximise funding and resources available for community development work.
- A review of public involvement (Councillor Henderson).
- **From external auditor** – partnerships.
- **From Corporate Management Performance Review** –

Percentage of authority buildings accessible to the disabled.

Percentage of interactions with the public capable of electronic service delivery.

Risk assessment arrangements (reported to Main Committee – 14<sup>th</sup> May)